



**Holy Redeemer Catholic
Primary School**

Statement of Internal Control

(Policy for the control of Consistent Financial Reporting (CFR) in school)

Signed by:	
Head Teacher	Christina Hall
Chair of Governors	Alan Smith
Date Adopted	28.03.2018
Date of Review	29.03.2019

HOLY REDEEMER CATHOLIC PRIMARY SCHOOL

STATEMENT OF INTERNAL CONTROL

- 1 This statement relates to the Consistent Financial Reporting (CFR) Return for Holy Redeemer Catholic Primary School for the year ended 31st March 2018. The Governing Body is responsible for ensuring that the school:
 - keeps proper accounting records during the year which will disclose, with reasonable accuracy and at any time, the financial position of the school, which have been drawn up in accordance with the DfES' (CFR) guidelines, and will enable it to prepare an annual income and expenditure statement that complies with DCSF guidelines
 - maintains and operates an effective system of internal control to safeguard all the resources delegated, granted or otherwise entrusted to the school and ensure they are used cost effectively

- 2 The system of internal control has been developed and is coordinated by the Head Teacher. It aims to provide as much assurance as is reasonably possible (not absolute assurance) that assets are safeguarded, transactions are properly authorised and recorded and that material errors or irregularities are either prevented or can be detected promptly

- 3 Our review of the effectiveness of the systems of internal control is informed by:
 - our regular scrutiny of financial and other performance monitoring data
 - regular reports from the Head Teacher and other managers to the Governing Body
 - the most recent report of the school's internal auditor
 - our most recent self-evaluation of the internal controls undertaken

- 4 We are, therefore, satisfied that the internal control systems in operation at the school during the year were adequate.

- 5 We are therefore, satisfied that the internal control systems in operation at the school during the year were adequate.

By order of the Governing Body of (Name) School

(Signed) _____ Dated _____
(Head Teacher)

(Signed) _____ Dated _____
(Chair of Governing Body)

(Signed) _____ Dated _____
(Chair of Finance Committee of the Governing Body)